



BURLINGTON JUNIOR SCHOOL

Headteacher: Mrs P Utting

020 8942 2687

admin@burlingtonjunior.org

burlingtonj.kingston.sch.uk

Burlington Junior School Autumn Term Parent Consultations

Tuesday 20th October - 3.40pm - 6.30pm

Wednesday 21st October - 2.10pm - 5.00pm.

Appointments are 10 minutes long.

Please note that **school closes at 2.00pm on Wednesday 21st October** and the children will need collecting at this time. **Acorns** will run as normal and the children can go to Acorns from 2pm but it will close **at 5pm that day.**

Afterschool clubs on Tuesday will run as normal from 3.25pm - 4.30pm and Wednesday from 2pm-3pm. Please collect from the Blagdon Park gate.

When arriving for your appointment, please enter the school via the main Hive office (accessed via the Blagdon Park entrance.) We kindly ask that buggies are left outside the building under the covered walkway.

What are the parent consultations for?

The parent consultations in the autumn term are a chance to meet your child's class teacher in person and see how your child has settled into their new class. There will be an opportunity to look at books (prior to the appointment) and discuss their work and learning skills with the class teacher. If possible, we ask that children come to these appointments with their parents so that they can hear how they're getting on.

How do I book an appointment?

Appointments can be made from Monday 5th October at 6pm.

The booking system will close on Monday 19th October at 12 noon. Should you wish to make any changes after this date, please contact the school office.

Please visit <https://burlingtonjuniors.parenteveningsystem.co.uk> to book your appointments. We will not be able to book appointments for parents over the phone. We ask that you check you can log into the system. If anyone has difficulty accessing the system, please notify the office who can help and advise.

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Log in with the following information:

- Student's First Name (based on the child's name we have on record)
- Student's Surname (based on the child's name we have on record)
- Date of Birth

If your child's class has two class teachers, you only need to book an appointment with the named teacher listed below:.

- If your child is in Eliot Class, please search for Mrs Le Voir Matthews as the teacher.
- If your child is in Goodall Class, please search for Mrs Kreczman as the teacher.
- If your child is in Samba Class, please search for Miss Harris as the teacher.

Only one appointment can be made per child.

I've attached the parent guide for booking appointments.

You can record any specific questions you may have when you book your slot, which is very useful to help the teachers prepare any additional information. Please add if you would prefer to discuss these questions without your child present.

Yours faithfully,

Mrs P. Utting
Headteacher

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