

# BURLINGTON JUNIOR SCHOOL

Headteacher: Mrs P Utting

0208942 2687

admin@bjs.rbksch.org

www.burlingtonj.kingston.sch.uk

Wednesday 4th March 2026

## **Burlington Junior School Spring Term Parent Consultations**

Date	Time	Online or face to face?
Tuesday 24th March	3.40pm - 6.40pm	This is an <b>online</b> meeting which will take place via <b>video link</b> .
Wednesday 25th March	2.10pm - 5.00pm	This is a <b>face to face</b> meeting <b>in school and all</b> appointments will take place in the <b>Hive Building</b> .

Please note that one session is in person and one is online. We have done this to allow parents flexibility of when and where the meetings can take place. **All appointments are 10 minutes long.**

The video link can also be joined by two parents in different locations. The parent who books the appointment just has to click on the link at the top of the booking page which says invite parent/ guardian. You can then fill in the name and email for the second parent attending.

### **Early Close on Wednesday 25th March - 2.00pm**

**School closes at 2.00pm on Wednesday 25th March** and children will need collecting at this time. Acorns will run as normal and the children can go to Acorns from 2.00pm but it will close **at 5pm that day.**

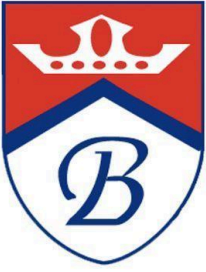
### **What are the parent consultations for?**

The parent consultations in the spring term are a chance to catch up with your child's class teacher and discuss your child's learning. It also provides an opportunity to ask any questions you may have after receiving their school report. If you book a face to face appointment, you will be able to look at your child's books. If possible, we ask that children attend these appointments with their parents so that they can hear how they're getting on.

School reports will be sent home on Friday 20th March 2026.

Burlington Road • New Malden • Surrey • KT3 4LT





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## How do I book an appointment?

**Appointments can be made from Thursday 5th March at 6.00pm.**

**The booking system will close on Monday 23rd March at 9am.** Should you wish to make any changes after this date please contact the school office.

Please visit <https://burlingtonjuniors.parentseveningsystem.co.uk> to book your appointments.

### Log in with the following information:

- Student's First Name (based on the child's name we have on record)
- Student's Surname (based on the child's name we have on record)
- Date of Birth

If your child's class has two class teachers, you only need to book an appointment with the named teacher listed below:

- If your child is in Wakata Class, please search for **Miss Duncombe** as the teacher.
- If your child is in Eliot Class, please search for **Miss Wightwick** as the teacher.
- If your child is in Goodall Class, please search for **Mrs Kreczman** as the teacher.

**Only one appointment can be made per child.**

I've attached the parent guide for booking appointments and some information on how to invite additional parents.

You can record any specific questions you may have when you book your slot, which is very useful to help the teachers prepare any additional information. Please add if you would prefer to discuss these questions without your child present.

If anyone has difficulty accessing the system, please notify the office who can help and advise.

Yours faithfully,

Mrs P. Utting

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