



BURLINGTON JUNIOR SCHOOL

Headteacher: Mrs P Utting

020 8942 2687

admin@burlingtonjunior.org

burlingtonj.kingston.sch.uk

6th February 2026

Dear Parents and Carers,

We are looking forward to welcoming you into school from 2pm Thursday 12th February for our MANGO event. MANGO stands for, mums, aunties, nans, grans and other relatives.

These occasions have grown in popularity over the years. We know that the children really enjoy showing their work and the school areas to their relatives. We hope that you find it useful and informative too.

Please arrive via the main **Hive office just before 2pm ready for a 2pm start** and come to the Atrium to sign in and get a visitor sticker. We will direct you from there when it is time to go to classes.

Please can we remind you of the following to make the event run smoothly for everyone:

- Please do not take photos or use your mobile phones to take calls. (If you really need to take a call, please come back to the reception area to do this, not in the corridors or classrooms.)
- No vaping or smoking anywhere on site please.
- If you need the toilet you must use the visitor w.c. in the main reception area only.
- Please do not bring food or snacks for your child to eat in school.
- Please do not approach another child directly if you have a concern, please tell a member of staff and they will talk to the child. You can see our safeguarding procedures [here](#) and visitors guide [here](#).
- In the event of the fire alarm please evacuate towards the field behind the Hive building. Staff will also direct you.
- Infant children can only be collected at the end of the day at the usual time.
- I am afraid no buggies or prams will be allowed in school - they will have to be parked outside the office area please.

At 2pm there will be a talk by Amanda Johnson the school Education Welfare Officer around how to make the start of the school day a happy and positive one.

Burlington Road • New Malden • Surrey • KT3 4LT





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Mrs. Case will then share information about the zones of regulation and emotion coaching. She will be sharing strategies we use in school to support children's emotions and self-regulation that will help them to learn, and that can also be used at home.

There will also be a chance at approximately 2.50pm to meet with your child to look through their work.

Once you have spent time looking at your child's book you are free to leave with them, but please let the class teacher know. Otherwise, children will remain with their class teacher until 3.25pm. Children walking home alone will also wait until 3.25 before being dismissed.

Please note our Fudge afternoon is 12th March and will be the same presentation from Mrs Case, so family members are welcome to come to either session.

We hope you all have a lovely afternoon.

Best wishes,

Mrs P Utting
Head Teacher

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