



## Burlington Junior School EpiPen Policy

- Parent provides allergy action plan and two EpiPens to school.
- One EpiPen is stored in the school office, the other in the classroom
- Teachers and staff receive annual EpiPen training.
- School keeps stock EpiPens available for emergencies.
- In case of suspected anaphylaxis: staff administers EpiPen immediately, calls 999, and then notifies parents.
- When a child leaves the premises during the school day on a trip/swimming an accompanying staff member will take **both** EpiPens with them.

## 2. Stock Adrenaline Auto-Injectors

- Since **October 2017**, UK law allows schools to **purchase and hold spare, non-prescribed adrenaline auto-injectors** for use in emergencies.
- These can only be used for pupils:
  - Who have been **prescribed** an auto-injector, AND
  - Have **parental consent** on file.

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## 3. Emergency Allergy Action Plan

- Each pupil at risk should have a written **Individual Healthcare Plan (IHP)** or allergy action plan, usually agreed between:
  - Parents/guardians
  - GP/allergy specialist
  - School staff (including the SENCo and welfare officer)
- The plan covers:
  - Signs of allergic reaction
  - When to administer adrenaline
  - What steps to follow after (e.g. calling 999, contacting parents).

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## 4. Staff Training

- We provide **annual training** for staff, covering:
  - Recognising symptoms of anaphylaxis
  - Correct use of different auto-injector brands (EpiPen, Jext, Emerade)
  - Emergency procedures after administration

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## 5. Storage & Accessibility

- Pens (both personal and spare) must be stored in an **unlocked, easily accessible location** – not locked cupboards.
- They should be clearly labelled and accessible **within minutes**.

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- A pupil with a nut allergy has two prescribed EpiPens. One is with them (or their teacher), another is in the office.

- Parents sign consent for the school's **stock pens** to be used if theirs is lost/expired.
- Staff are trained yearly and know to administer immediately, call 999, and inform parents.

<b>Legal Power for Spare AAI's</b>	From <b>1 October 2017</b> , under the <i>Human Medicines (Amendment) Regulations 2017</i> , schools in England are allowed to buy <b>spare (non-prescribed)</b> adrenaline auto-injectors (AAIs) for emergency use. <a href="#">GOV.UK+1</a>
<b>Who the Spare AAI's can be used on</b>	Only on pupils <i>who are known</i> to be at risk of anaphylaxis, and only when both <b>medical authorisation</b> and <b>written parental consent</b> have been given. The spare AAI may be used if the pupil's own AAI is not available, or not working (e.g. out-of-date). <a href="#">GOV.UK</a>
<b>Spare AAI's are a backup</b>	The spare AAI is <b>not</b> intended to replace a pupil's own prescribed auto-injector. Schools and pupils should ensure the pupil always has access to their own. <a href="#">GOV.UK+1</a>
<b>Healthcare / Action Plan</b>	An <b>Individual Healthcare Plan</b> (IHP) or an allergy action plan should set out: triggers, symptoms, medication, who does what in an emergency. <a href="#">GOV.UK</a>
<b>Training</b>	Staff should be trained to: recognise signs of anaphylaxis; know how to administer AAI's (different brands if relevant); be aware of where AAI's are stored; follow the procedure after administration. <a href="#">GOV.UK</a>
<b>Storage and Accessibility</b>	AAI's (both prescribed and spare) should be kept in an easily accessible, unlocked location, known to staff, ready for immediate use. <a href="#">GOV.UK</a>
<b>Dose / Administration</b>	Administer into upper outer thigh (through clothes if needed). If after <b>5 minutes</b> there's no improvement (or condition worse), second dose if available. Emergency services (999) must be called immediately in any anaphylactic reaction. <a href="#">GOV.UK</a>
<b>Record Keeping &amp; Communication</b>	Schools should keep a record of: which pupils have prescribed AAI's; parental consent; when spare AAI's are used; notifying parents after use; keeping check of expiry dates. <a href="#">GOV.UK</a>
<b>Disposal</b>	Used AAI's must be disposed of properly (like sharps, or via ambulance service / local arrangements). <a href="#">GOV.UK</a>