

# Welcome to Year 4

Thursday 11th September 2025



*'Building foundations for life'*



# Our Vision

Burlington Junior School inspires each individual child on their education journey towards a lifelong love of learning and knowledge.

## Mission Statement

*Staff are committed to:*

- *Providing a broad and balanced curriculum that provides memorable learning experiences.*
- *Providing pupils with transferable knowledge, skills and understanding which they can utilise in later life.*
- *Creating a safe, caring environment where everyone is happy and can achieve.*
- *Working in partnership with our community to celebrate, respect and embrace our diversity.*



# Our Values



## Belong

We all belong to our school community and work together to celebrate, respect and embrace our diversity.

## Joy

We know that children thrive both physically, mentally and emotionally when they are happy and safe.

## Succeed

All children have opportunities to succeed in every aspect of school life.



# The Year 4 Team

Tesla	Goodall	Carver	Turing
Miss Puvaneswara	Mrs Henry (Monday) Mrs Kreczman (Tuesday - Friday) Year Lead	Mr Lawrence	Mr Panesar

Teaching Assistants:

Miss Kollarova and Mr Malininc

This year, the TAs will work across different classes.



# The Senior Leadership Team



**Mrs P Utting**  
Head Teacher  
*Designated  
Safeguarding Lead*



**Mr M Blow**  
Deputy Head  
*Deputy Safeguarding  
Lead*



**Mrs C Case**  
Assistant Head/SENCO  
*Deputy Safeguarding  
Lead*



**Miss L Duncombe**  
Class Teacher  
Assistant SENCO  
*Deputy  
Safeguarding Lead*



**Mrs N Yendole**  
Assistant Head  
*Deputy Safeguarding  
Lead*



# Key Staff For You To Know and Contact

## The Office Team

- Mrs Kerr
- Mrs Norman
- Mrs Rogan
- Ms Mir
- Mrs Mitchell

## Family Liaison Officer

- Mrs Capon

## Safeguarding Concerns

- Mrs Capon in the first instance

## Assistant SENDCO

- Miss Duncombe

## **Medicines**

Please inform the School Office Team if your child has any changes to medication throughout the year. You will be required to complete a form when medicine needs to be administered in school.



# Who can help me if I have a concern/question?

Class Teacher

Relevant member of the Leadership Team or Family Liaison Officer - Mrs Capon

Relevant member of the Senior Leadership Team

Please contact class teachers through the school office (email or phone call), or speak to them at the end of the school day.

Our [school website](#) contains contact information.

## Contact Us

### Burlington Junior School

Burlington Road  
New Malden  
KT3 4LT

Phone: 020 8942 2687  
Fax: 020 8942 3522  
E-mail: [admin@bjs.rbksch.org](mailto:admin@bjs.rbksch.org)

**Headteacher:** Mrs Pip Utting

**Special Educational Needs Co-ordinator (SENCo):** Mrs Caroline Case

**Chair of Governors:** Mr Stephen Arbuthnot (Acting Chair)

**School Business Manager:** Mrs Julie Kerr

**School Office Team:** Mrs Aniq Khan, Mrs Sarah Mitchell, Mrs Denise Norman and Mrs Amanda Rogan

Reporting Pupil Absence

General Queries or Questions

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# Behaviour at Burlington Junior School

## What does it mean to be 'ready', 'respectful' and 'safe'?



	General Expectations of Positive Behaviour
We are ready.	<ul style="list-style-type: none"> <li>- We try our best in all that we do.</li> <li>- We are ready to learn in all of our lessons.</li> <li>- We collaborate with others.</li> <li>- We listen and follow instructions.</li> <li>- We develop positive learning behaviours.</li> <li>- We observe school / classroom routines (e.g. uniform, equipment, money, jewellery etc.).</li> </ul>
We are respectful.	<ul style="list-style-type: none"> <li>- We care for each other.</li> <li>- We show good manners.</li> <li>- We treat each other with respect and are tolerant.</li> <li>- We encourage and support one another</li> <li>- We take care of our school and each other's property</li> <li>- With support from others, we are able to admit when we have got something wrong, or have made a mistake.</li> <li>- We will learn to repair relationships</li> </ul>
We are safe.	<ul style="list-style-type: none"> <li>- We move around the school safely and in a controlled manner.</li> <li>- We follow our school's e-safety and anti-bullying guidelines.</li> <li>- We do not intentionally physically harm one another.</li> <li>- We stay on the school premises for the duration of the school day.</li> <li>- We wear appropriate clothing for P.E. (e.g. trainers, long hair tied back, earrings removed or covered)</li> </ul>



# School Uniform at Burlington Junior School

- Plain grey or charcoal trousers, dresses or skirts
- A blue polo shirt
- A blue jumper or cardigan
- Summer dresses or grey shorts can be worn in the warmer months
- PE kit Royal Blue. Please see our uniform policy on our website



# Curriculum and Enrichment Year 4



*'Building foundations for life'*







# Reading at Burlington Junior School - Lower School

If your child needs support with their phonics, they will take home a Read Write Inc book bag book. This will be their reading book from school.

They can read their library book with an adult at home.

MP

HIGH-QUALITY TEXTS  
ENGLISH AND GUIDED READING LESSONS  
LEARNING JOURNEY





# Reading at Burlington Junior School

## How can you help at home? Lower School



Encourage!

Book bingo and Dojos for filling planners

Listen!

Listening to your child at home is so beneficial for their reading and writing.

Talk!

Ask your child about what they're reading at school.

Visit!

Take your child to your local library.

MP

**Burlington Junior School - Book Bingo**  
 Are you reading a range of books? As you complete each task, record the date and title of the book. Can you fill the entire card?

You will receive 5 Dojo points for every task you complete.  
 Once you complete 7/14/21/28 tasks, you will receive a Burlington Book Bingo certificate.

Read a book that is set in the future Title: Date:	Read a graphic novel Title: Date:	Read a poem Title: Date:	Read a newspaper article Title: Date:	Read a science fiction book Title: Date:	Read a book recommended by a friend Title: Date:	Read a recipe from a cook book Title: Date:
Read a book recommended by a teacher Title: Date:	Read a book by an author you have never read Title: Date:	Read a book set in the past Title: Date:	Read a book set in a school Title: Date:	Read a book that has won an award Title: Date:	Read a book about an animal Title: Date:	Read a magazine about a topic of interest Title: Date:
Read a book based on a true story Title: Date:	Swap a book with a friend and read Title: Date:	Read an adventure story Title: Date:	Read a book that has been made into a film/series Title: Date:	Read a myth or a legend Title: Date:	Read a picture book Title: Date:	Read the instructions of a game you like playing Title: Date:
Read a book with a name in the title Title: Date:	Read a leaflet Title: Date:	Read a detective story Title: Date:	Read a fairy tale Title: Date:	Read a book recommended by another adult Title: Date:	Read a non-fiction book about something you are interested in Title: Date:	Read a book by your favourite author Title: Date:



# Writing at Burlington Junior School - Lower School



Children have lots of chances to write over a week at Burlington - not just in English.

Children earn a pen licence by producing 5 pieces of good handwriting in pencil.

If children get 5 red dots they could lose their pen licence.

Teachers assess children's writing over the year.

Feedback of writing in school.

Dictation happens on Friday morning based on the spellings they have been learning that week.  
On Friday, children will look at the spellings for the next week.

Encourage your child to read through their homework.



# Writing at Burlington Junior School

## How can you help at home? Lower School



### Encourage!

Real life writing opportunities - email family, write a diary, writing for pleasure.

This won't suit all children - don't force writing at home if they're not enjoying it.

### Talk!

Ask your child about what they're writing at school.

### Read!

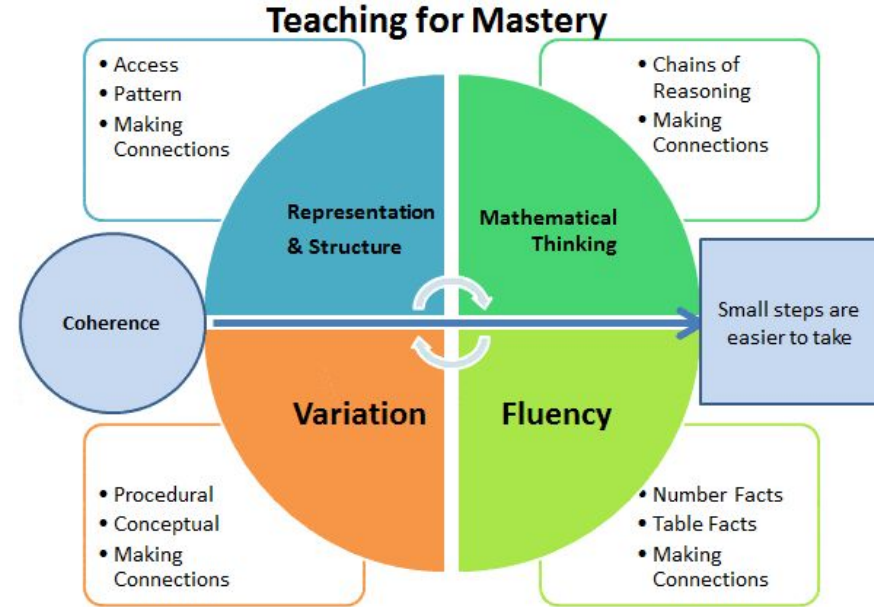
The more children read, the better their writing will be.



# Maths at Burlington Junior School



- Fluency
- Reasoning
- Problem solving





# Maths at Burlington Junior School

## How can you help at home?



- Ensure your child completes their maths homework; Mathletics and TT Rockstars
- Talk about maths in a positive way
- Encourage them to join the 144 club
- Regular practise





# Year 4 Government Multiplication Test



- The purpose of the multiplication tables check (MTC) is to determine whether pupils can recall their times tables fluently, which is essential for future success in mathematics.
- It will help schools to identify pupils who have not yet mastered their times tables, so that additional support can be provided.
- Schools must administer the MTC to all eligible year 4 pupils within a two week window from the beginning of June. Last year it was straight after the May half term holiday.
- The test has 25 times table questions. The test gives 6 seconds to answer each question.
- All schools have to administer the tests for all their children in Y4. We will give you more information about it closer to the time.
- Please keep practising the times tables with your child. On TT Rockstars, "Soundcheck" is very similar to the format of the MTC. RP



## Year 4 Government Multiplication Test



Each week, the children will have a mini multiplication test. Over the year, they work their way through their times tables. We will all follow the same order.

2 , 5, 10, 4, 8, 3, 6, 9, 7, 11 and 12 times tables alongside the corresponding division facts.



# The Wider Curriculum

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Pupils study the full range of subject available to pupils at Key Stage Two.

Throughout each year group, pupils have opportunities to revisit prior knowledge and make links within their learning.

For curriculum overviews, please visit the [curriculum section of our school website](#).



Our Burlington Buzz Words support pupils in making links between core concepts which are relevant across subjects and year groups.



# Homework at Burlington Junior School



Every week you **MUST** complete the following home learning tasks:

## Spelling

- Learn and practise the spellings you have been given (these are on Google Classroom). The page at the back of your diaries may help you. Share your spelling practice with grown ups at home.
- You will be tested on these spellings during Friday's dictation.
- Do you know what these words mean?
- Can you use them in a sentence?
- What are the word's synonyms and antonyms?

## Reading

- Read every day for 15 minutes.
- If you have one, read your coloured reading book out loud to someone at home at least three times a week.
- Update your reading diary every day with a comment about your reading.
- Can you add a new book to your 'book bingo' page in your diaries?

## Maths

- Learn and continue to practise times tables up to 12 x 12 (including division facts).
- Complete the [Mathletics](#) homework tasks that you have been set.
- [TT Rockstars](#) times tables tasks - 10 minutes a day).



Google Classroom

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# Homework at Burlington Junior School



## Year 4 Homework - Autumn 1



Every week you <b>MUST</b> complete the following home learning tasks:		
<p><b>Spelling</b></p> <ul style="list-style-type: none"> <li>Learn and practise the spellings you have been given (these are on Google Classroom). The page at the back of your diaries may help you. Share your spelling practice with grown ups at home.</li> <li>You will be tested on these spellings during Friday's dictation.</li> <li>Do you know what these words mean?</li> <li>Can you use them in a sentence?</li> <li>What are the word's synonyms and antonyms?</li> </ul>	<p><b>Reading</b></p> <ul style="list-style-type: none"> <li>Read every day for 15 minutes.</li> <li>If you have one, read your coloured reading book out loud to someone at home at least three times a week.</li> <li>Update your reading diary every day with a comment about your reading.</li> <li>Can you add a new book to your 'book bingo' page in your diaries?</li> </ul>	<p><b>Maths</b></p> <ul style="list-style-type: none"> <li>Learn and continue to practise times tables up to 12 x 12 (including division facts).</li> <li>Complete the <a href="#">Mathletics</a> homework tasks that you have been set.</li> <li><a href="#">TT Rockstars</a> times tables tasks - 10 minutes a day).</li> </ul>
<p>In addition to the above, please complete the <b>weekly tasks</b> below to support learning in the wider curriculum. Each task must be completed and shared on Google Classroom or brought into school.</p>		
<p><b>Week 1 - due Wednesday 17th September</b> Complete the reading comprehension activity that has been set for you on Google Classroom. The questions are based on your class homework book. The Google Form will appear each week on Thursday. Multiple choice questions will be marked automatically. Questions with longer answers will be discussed in class.</p>	<p><b>Week 2 - due Wednesday 24th September</b> Complete the reading comprehension activity that has been set for you on Google Classroom. The questions are based on your class homework book. The Google Form will appear each week on Thursday. Multiple choice questions will be marked automatically. Questions with longer answers will be discussed in class.</p>	<p><b>Week 3 - due Wednesday 1st October</b> Complete the reading comprehension activity that has been set for you on Google Classroom. The questions are based on your class homework book. The Google Form will appear each week on Thursday. Multiple choice questions will be marked automatically. Questions with longer answers will be discussed in class.</p>
<p><b>Week 4 - due Wednesday 8th October</b> Complete the reading comprehension activity that has been set for you on Google Classroom. The questions are based on your class homework book. The Google Form will appear each week on Thursday. Multiple choice questions will be marked automatically. Questions with longer answers will be discussed in class.</p>	<p><b>Week 5 - due Wednesday 15th October</b> Complete the reading comprehension activity that has been set for you on Google Classroom. The questions are based on your class homework book. The Google Form will appear each week on Thursday. Multiple choice questions will be marked automatically. Questions with longer answers will be discussed in class.</p>	<p><b>Week 6 - due Wednesday 22nd October</b> Complete the reading comprehension activity that has been set for you on Google Classroom. The questions are based on your class homework book. The Google Form will appear each week on Thursday. Multiple choice questions will be marked automatically. Questions with longer answers will be discussed in class.</p>
<p><b>Optional Enrichment Tasks:</b> Children may like to complete the following tasks as additional home learning projects. Please share photographs with teachers on Google Classroom.</p>		
<p><b>Bake:</b> Using Science knowledge of solids, liquids and gases, melt some chocolate (with an adult) and mix it with a solid (such as cornflakes or rice crispies) to create a delicious dessert. Place it in the cold fridge and observe what happens to the chocolate! Take a picture and post it on Google Classroom. Maybe bring one in for your teacher!</p>	<p><b>Make:</b> Make your own jungle/forest/any scene using recycled objects using "The Tin Forest" as an inspiration. Take a picture and post it on Google Classroom.</p>	<p><b>Visit:</b> Visit New Malden library (or another local library) and find a book about a country which has a different climate zone to England. Create a poster or fact file about the country. Make sure it includes the location of the country. Take a picture and post it on Google Classroom.</p>

We give verbal feedback, feedback on Google Classroom and the children have the chance to share their homework during class time. The task should take approximately 20 minutes. Homework tasks will alternate during half terms and will be based on a reading book or will be project based.



# Year 4 Challenges



This is in every diary and tasks to be completed at home.

Show your class teacher when you have completed one of them.

They can share it with the class and celebrate what has been achieved.

Year  
**4**

Have a go at the challenges listed below by the time you leave Year 4. Ask your grown ups at home to sign the box to show that you have completed the challenge. Share your achievements with your class teacher: you could take a photograph, share information on Google Classroom or show them what you produced.

You will receive 1 dojo point for each task you complete. When you complete all of the challenges, you will receive recognition from Mrs Utting and your name will appear in our school newsletter.

<p><b>Languages</b> Learn how to say 'please' and 'thank you' in three languages other than English.</p> <p>Date Completed:</p> <p>Parent Signature:</p>	<p><b>British wildlife</b> Learn about five British wild trees and draw them. Can you add two facts?</p> <p>Date Completed:</p> <p>Parent Signature:</p>	<p><b>Geography</b> Draw a map of London and mark places on your map which mean something to you.</p> <p>Date Completed:</p> <p>Parent Signature:</p>	<p><b>Music</b> Find out about three musical instruments in the woodwind family. Draw and label them.</p> <p>Date Completed:</p> <p>Parent Signature:</p>	<p><b>Cooking</b> Follow a recipe to make a cake and share it with your family.</p> <p>Date Completed:</p> <p>Parent Signature:</p>
<p><b>British Sign Language</b> Learn how to say 'hello' and 'goodbye' in British Sign Language.</p> <p>Date Completed:</p> <p>Parent Signature:</p>	<p><b>Sewing</b> Use running stitch to sew the first letter of your name into a piece of fabric.</p> <p>Date Completed:</p> <p>Parent Signature:</p>	<p><b>Drawing</b> Sketch a place either from a picture, photograph or from visiting in person.</p> <p>Date Completed:</p> <p>Parent Signature:</p>	<p><b>Keeping Healthy</b> What is the 'eatwell plate'? Draw a picture and give examples of different food groups.</p> <p>Date Completed:</p> <p>Parent Signature:</p>	<p><b>Geography</b> Research five capital cities of countries in Asia. Make a list of some of their historical landmarks.</p> <p>Date Completed:</p> <p>Parent Signature:</p>
<p><b>Fitness</b> Design and make an obstacle course at home or in the garden. How fast can you complete it?</p> <p>Date Completed:</p> <p>Parent Signature:</p>	<p><b>Maths</b> Become a member of our 144 Club by answering 144 times tables questions within 5 minutes. Speak to your class teacher about having a go.</p> <p>Date Completed:</p> <p>Parent Signature:</p>	<p><b>Recycling</b> Be in charge of recycling in your house for one week. Can you sort the items correctly?</p> <p>Date Completed:</p> <p>Parent Signature:</p>	<p><b>Kindness</b> Create your own kindness jar. Add a note every time you do something kind for someone else.</p> <p>Date Completed:</p> <p>Parent Signature:</p>	<p><b>Keeping safe</b> Talk to your grown ups at home about 999. Why do we call? When should you call?</p> <p>Date Completed:</p> <p>Parent Signature:</p>



# P.E. at Burlington Junior School



Our P.E. days are as follows:

Outdoor PE: Tuesday

Indoor PE: Swimming and dodgeball  
(when there is no swimming) will be on  
Thursday.

## P.E. Kit Reminders

The children keep their P.E. kits in their lockers.  
No logo tracksuits or football kits are acceptable.

P.E. Kits are as follows:-

- House colour T shirt
- Plain royal blue shorts
- Plain royal blue tracksuit bottoms and school sweatshirt/cardigan with logo (during cold weather)
- Trainers or black plimsolls



# Swimming



Swimming starts on Thursday 18th September. All children will have 20 swimming sessions during the Autumn and Spring terms.

We're encouraging children to wear their costume/trunks under their school uniform to make the changing quicker. Please remember to pack underwear with your child's towel.

There is no time for long showers so please do not pack shower gel or shampoo/conditioner. A letter will be given out.

In the Summer terms, 10 sessions will be offered to children based on their ability from the first two terms.



# Enrichment in Year 4: Trips, Visitors and Theme Days



Swimming - all year

Ukuele lessons taught by Mrs Cleaver (Music) - Autumn 1

Diwali dance workshop (RE) - Autumn 2

Roman Day in school (History) - Spring 1 (there will be a cost for a visitor coming into school)

Tate Modern visit (Art)- Spring 2

Egyptian Day in school (History) - Summer 1

Outdoor activity trip - Summer 2. This trip will have a cost to it and information will be provided nearer the time.



# Key Dates and Class Assemblies



Please see our [date card](#) for more information about key dates each term.

Our class assemblies take place on Friday afternoons. Dates will be provided soon.



## Key Dates



PTA AGM on Friday 26th September at 9am in the Great Hall.

It is also non uniform day - Bring £2 for PTA to purchase prizes for Christmas Fair.

All welcome to the AGM, come and help organise events to raise funds for both schools and meet new members of our Burlington community.

# Any Questions?



*'Building foundations for life'*