



# BURLINGTON JUNIOR SCHOOL

Headteacher: Mrs P Utting

020 8942 2687

[admin@bjs.rbksch.org](mailto:admin@bjs.rbksch.org)

[burlingtonj.kingston.sch.uk](http://burlingtonj.kingston.sch.uk)

Friday 14th February 2025

Dear Parents and Carers,

We are looking forward to welcoming you into school on Friday 7th March for our FUDGE event. FUDGE stands for fathers, uncles, dads, grandads and everyone.

These events have grown in popularity over the years. We know that the children really enjoy showing their work and the school areas to their relatives. We hope that you find it useful and informative too.

Please arrive via the main office between 1.45 and 2.15pm and come to the Junior hall to get a visitor sticker. There will be refreshments available in the hall whilst you wait. At 2.15pm we will share with you how the afternoon will work and deliver a short presentation before you go and meet your child.

Please can we remind you of the following to make the event run smoothly for everyone:

- Please just take your own child to try out the OPAL activities. Do not take their friends. Anyone without an adult will remain with the teacher doing other fun activities.
- Please do not take photos or use your mobile phones to take calls. (If you really need to take a call, please come back to the reception area to do this, not in the corridors.)
- Please do not take hot drinks out of the hall into the classrooms.
- No vaping or smoking anywhere on site please.
- If you need the toilet you must use the visitor w.c. in the main reception area only.
- Please do not bring food or snacks for your child to eat in school.
- Please make sure your child tells their teacher they are with you so the teacher can make a note on the register that they have been collected.
- Please do not approach another child or parent directly if you have a concern, please tell a member of staff and they will talk to them. You can see our safeguarding procedures [here](#) and visitors guide [here](#).

Burlington Road • New Malden • Surrey • KT3 4LT





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- In the event of the fire alarm, please evacuate towards the front playground. Staff will also direct you.
- If you need to collect an infant sibling, please go via the big blue gate by the Junior Office. Please **do not** access the Infant School via the field. Infant children can only be collected at the end of the day at the usual time.
- I am afraid no buggies or prams are allowed in school - they will have to be parked outside the reception area.
- If you are leaving your child in school at 3.25 as they have an after school club, then your child must return to class before you leave so the teacher knows where they are.

During the afternoon there will be a talk from Mrs Utting and Mr Blow regarding the new build (with a short film of inside spaces) and our OPAL play project. There will be a chance to meet with your child to look through their work. You can also go outside and try some of the OPAL activities together and see the field, the outside of the new school from the field, and the new MUGA area.

We are expecting the event to finish around 3/3.15pm to enable collection from the Infants. Junior children will be able to leave at this time too, with an adult, once the teacher is aware. **Please leave via the small side gate by The Bridge so we can safely check children out early.** Otherwise, children will remain with their class teacher until 3.25pm. Children walking home alone will also wait until 3.25pm before being dismissed.

We hope you all have a lovely afternoon.

Best wishes,

Mrs P Utting  
Head Teacher

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