



Parents/carers of children at  
Burlington Infant and Junior Schools

4 July 2023

Dear parents/carers,

As you know from my previous letters, ensuring the best possible learning environment, to enable the highest-quality education for children, is a key priority for Kingston Council.

I am therefore very pleased to say that on 29 June, the council's Corporate and Resources Committee approved the commitment of funding for the Burlington Junior School expansion project and some works at Burlington Infant and Nursery School.

The projects, which includes the essential replacement of the Junior School's CLASP building, will consist of:

- A new three-storey building comprising classrooms and other teaching, learning, administrative spaces and a Sports Hall with associated facilities
- Refurbishment of the Victorian building
- Additional rooms within that building to enable the school to provide a fifth form of entry to meet local demand at such time as it will be needed
- Two new Multi-Use Games Areas (MUGAs), including one for the Infant School
- Demolition of the CLASP building
- A new staff car park
- Landscaping
- Refurbishment and enlargement of the Infant School's toilets

The works are expected to start on site on 24 July.

Access to the Infant and Junior schools will be affected by the works, including the closure of the pedestrian entrance/exit to the Blagdon Road Open Space from the end of the service road at the rear of the Park House flats. A 'frequently asked questions' (FAQ) sheet has been enclosed with this letter, where details of this and a number of other items are set out.

The council and the schools will work with the contractor, Morgan Sindall, to maintain a safe environment at all times and ensure that any disruption is kept to an absolute minimum.

If you have any queries about these works, please direct them to the school(s) in the first instance and they will liaise with council officers and/or Morgan Sindall as appropriate.

Yours faithfully,

A handwritten signature in black ink that reads "Ian Dodds". The signature is written in a cursive style with a large initial 'I' and a long, sweeping underline.

Ian Dodds,  
Director of Children's Services,  
Kingston Council

# Burlington Junior School expansion project

## Frequently asked questions (FAQ)

### Will the Infant School be affected by the works?

Yes. While the Infant School will have its toilets improved and a MUGA constructed, the works at the Junior School will impact the Infant School. The main impact will be the access routes to the school. See below for details.

### What is happening on the site?

Work to the Junior School consists of the following:

- A new three-storey building comprising classrooms and other teaching, learning, administrative spaces and a Sports Hall with associated facilities.
- Refurbishment of the Victorian building
- Two new Multi-Use Games Areas (MUGAs), including one for the Infant School
- Additional rooms within that building to enable the school to provide a fifth form of entry to meet local demand at such time as it will be needed
- Demolition of the CLASP building
- A new staff car park and landscaping

### Why are the works happening?

Delivering high quality education and support opportunities for children and young people across the borough is our top priority, and providing the best facilities for that to take place is very important. As you may be aware, the main building in the Junior School is a 'CLASP' building which is in need of replacement. The new building will also enable expansion of the school to five forms of entry, to meet forecast demand for places, to meet the likely 'pupil yield' from approved and proposed local housing developments.

### When will construction begin?

The anticipated timeline for the works to start is shown below:

Date (indicative timeline)	Activity on site
Monday 24th July 2023	Construction is due to start on site including the MUGA's.
Early October 2023	Completion of the MUGA for the Junior School
Early October 2023	Completion of the MUGA for the Infant School
December 2024	Completion is expected of the new main Junior School building
January 2025	Occupation of the new main Junior School building
January - May 2025	Demolition of the existing school building (the CLASP building) and a new car park constructed

**Who is contracted to do the construction?**

Morgan Sindall have been appointed as the main contractor. They will manage and construct the works. They are one of the leading construction companies in the country, and have much experience in delivering a variety of education buildings, including primary schools.

**How will you be minimising disruption to children and staff as part of the construction?**

As with any school building project, the safety of the children and staff will be of paramount concern. Regular meetings will take place between the school and the main contractor to ensure communication takes place and any concerns of the school can be acted on. Morgan Sindall have produced a Construction Phase Health and Safety Plan, a Risk Assessment, and a Method Statement to ensure that the works are carried out safely and with minimal disruption to the day-to-day operation of the school. Noisy work will be scheduled to happen outside school hours wherever possible, and Morgan Sindall will work very closely with the school and the council to make sure the building works are carried out as smoothly as possible.

**What hours will the contractor's team be working on site?**

Building works will only be carried out between the hours of 8am and 6pm Mondays to Fridays, between 8am and 1pm on Saturdays, and not at all on Bank Holidays and Sundays.

**Who can I contact if I need to report an issue with something happening on site?**

If you have any queries about these works, please direct them to the school(s) in the first instance and they will liaise with council officers and/or Morgan Sindall as appropriate. We will be in touch with further contact information before the works start later this month.

**Why do you need to close the pathway and how long will it be closed for?**

From the 21st July 2023 until December 2024, we will need to close the pedestrian entrance/exit to the Blagdon Road Open Space from the end of the service road at the rear of the Park House flats. This is to make sure that everyone can stay safe while the construction work is taking place. The closure will be for 24 hours a day, seven days a week.

**Will Blagdon Park still be open?**

Yes, the park will remain open throughout.

**Will the service road adjacent to Park House be open?**

The service road will be open for residents of Park House, Morgan Sindall construction traffic and emergency vehicles only. The service road will not provide pedestrian or vehicle access to the school.

**How will you keep parents, carers and local residents updated?**

Morgan Sindall will be preparing a regular newsletter that will be sent locally, providing updates on how works are progressing, and highlighting any specific issues or milestones that are of interest. The council's website will also be updated.