



BURLINGTON JUNIOR SCHOOL

Headteacher: Mrs P Utting

020 8942 2687

admin@bjs.rbksch.org

www.burlingtonj.kingston.sch.uk

Burlington Road · New Malden · Surrey · KT3 4LT

Monday 12th October 2020.

Dear Parents,

As we all continue to manage living with COVID, we are seeing some signs of strain on our school teaching capacity. Absences due to COVID are gradually rising among the school staff. The effects of staff having to isolate for up to 14 days is one of the hardest things to manage. At the moment we have no positive cases within our community, but we are aware this could change very quickly.

We regularly discuss this issue with our leadership team and the school governors. Our main aim is to keep the school open for children. We have devised different plans to run with a limited number of staff. For example,

- Classes could be taught by a supply teacher if these are available.
- Classes may also be taught by other school staff.
- The legal requirement of teachers planning, preparation and assessment time (PPA) could be provided through extra play/ exercise and fitness time or watching a short TV programme or film i.e. the Life on Earth series or the Horrible Histories series.
- As a last resort we would have to close the class/bubble and children are at home, online learning. We will do everything we can not to do this unless there is a confirmed case/s within the bubble.

We felt it was important you had the details of what may need to happen should there be a high number of staff absence. We hope we never need to use these plans, but if we do, it may be with very short notice.

With best wishes,

Mrs Pip Utting.

Headteacher.

Burlington Road · New Malden · Surrey · KT3 4LT



SCHOOL
MEMBER