



## Being a Parent Rep

**Thank you for volunteering to be your child's class' parent rep. It is a role in which you can make a real contribution to our school and help to create a greater sense of community across the school. Parent reps have two main roles:**

- **To liaise between parents and staff, sharing suggestions and queries.**
- **To co-ordinate activities for the parents of your child's class, whether social or fundraising.**

**Parent reps *traditionally* do the following:**

- **Attend Class Rep meetings with Mr Williams, collating any comments or queries in advance, and making sure that they are positively worded and appropriate.**
- **Create a class' 'Whatsapp' group to communicate with parents about up and coming events.**
- **Challenge any negative comments about the school made on social media, and alert the school to this immediately.**
- **Organise for at least one parent (or rep) from each year group, if not you, to come to PTA meetings.**
- **Help to organise your year group cake sales with the parent reps in the parallel classes (sending out a letter/ message to parents requesting cakes).**
- **Help organise your class stall at the Christmas and Summer Fair - most importantly ensuring you have a rota of parents to help.**
- **Coordinate a gift and card from parents at Christmas and at the end of the school year, for the teacher and classroom assistant (this is desirable but not essential!).**
- **Arrange occasional social activities for parents in your class to build friendships between parents and to make the organisation of class activities easier.**

**We look forward to working with you and appreciate your support!**

